

New Jersey Resource Project Institute Contacts

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Logistics

Training Location

Tropicana Casino and Resort
2831 Boardwalk
Atlantic City, NJ 08401

Arrival/Departure Times

Please arrive by 9:30am Saturday, March 7th; first session begins at 10am on Saturday.
Please depart after the training ends at 5pm on Sunday, March 8th.

Parking

The self-park garage entrance is located on South Brighton Ave. off of Atlantic Ave. You do not need to pay in advance to park; parking passes will be given when you sign in and can be given to the attendant when you leave the garage. Parking costs will be covered by NJRP.

Check-in Process

On the morning of Saturday, March 7th, please be sure to arrive before 9:30am and check in with us first at the NJRP sign-in desk located on the third floor of the Tropicana Havana Tower. Upon registration you will receive a name tag, a sticker to wear if you do not want to be photographed/posted online, and printed materials you will need for the weekend. Staff will direct you to the meeting rooms from there. You will store your luggage in a secure area of our training space and check in to your hotel room later in the day during our break before dinner.

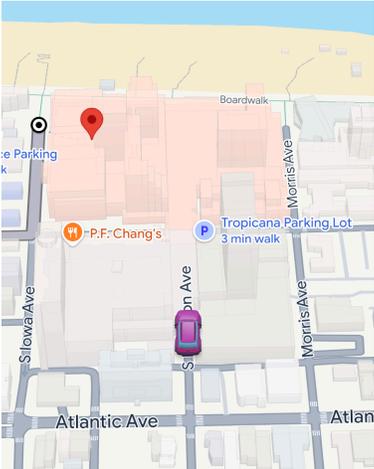
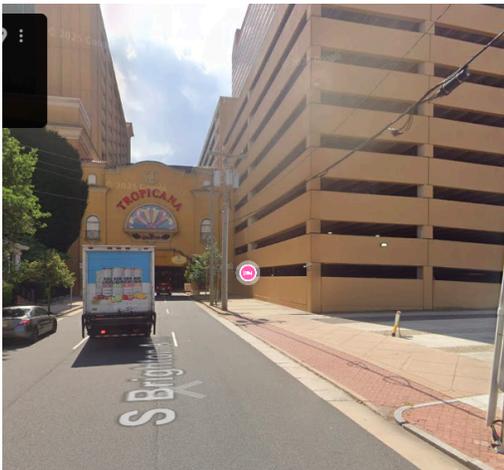
Agenda

Here is the link to the detailed program agenda. Printed copies will be available at the sign-in desk upon arrival.

Preparation

For those who have not attended a previous Foundations of Community Leadership training, we will be hosting an Organizing 101 introduction during the week leading up to the Leadership Institute weekend. In addition, all participants are expected to read a short pre-reading to help you arrive prepared to participate in a campaign-specific breakout group discussion. Stay tuned for the NJRP team to be reaching out separately about both the pre-training and campaign pre-readings.

Helpful images for getting to the parking garage:

		
<p>Map screenshot of where the Parking Garage Entrance is located.</p>	<p>View of the entrance to the self-park garage. Look for the fake stained glass.</p>	<p>Take the elevators in the parking garage to Level C- Casino.</p>

Getting to the Meeting Rooms

Once you park, take the garage elevators to the Casino level. They will let you out at the Quarter. Once you enter the Quarter, follow signs for the Havana Tower and Meeting Rooms. You can take the elevator labeled “The Quarter and Meeting Rooms Elevator” up to the third floor. Or, take the central escalator labeled “Havana Tower and Parking Garage” to the second floor, and the escalator to the left of the fountain up to the third floor. When you reach the third floor, NJRP will be ready to greet you and get you signed in. They’ll direct you where to store your luggage and to our meeting rooms. (This sounds complicated, but it’s less than a 5 minute walk - promise!)

Helpful images for getting to the Meeting Rooms:



The garage elevator gets you to The Quarter! Once you get here, go up the escalator labeled “Havana Tower and Parking Garage” to the second floor. There will be an NJRP staff member there to direct you.



Once you get to the second floor, look to your left! Take these escalators up to the third floor. There will be signage and staff to direct you.



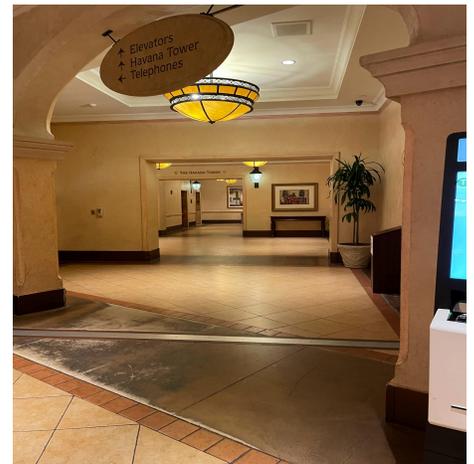
If you cannot use the escalators for any reason, there is also an elevator from the Quarter labeled “The Quarter and Meeting Rooms Elevator.” Take this to the third floor. Someone from NJRP will be there to direct you to the sign-in desk.



The sign-in desk! Located right at the top of the escalator to the third floor. We will be here with name tags, media releases, stickers, etc.



These kiosks are located across from our meeting rooms on the third floor. Here, you can check yourself into your hotel room, which is located...



Right past this sign next to the kiosks! You will get your room number and key and can take the Havana Tower elevator up to your room!

Cost Breakdown

What your registration fee or scholarship covers:

- Training materials, coaches, meeting venue, lodging, parking
- Meals
 - Breakfast, Lunch, Dinner, Snacks on Saturday
 - Breakfast, Lunch, Snacks on Sunday

What Participants Cover:

- Travel to and from the training

While we're confident that everyone is excited to engage and be a part of the training, to ensure no one decides to come to AC and spend their day in the casino instead of participating in the training, we will be billing no calls/no shows and people who come to Atlantic City but don't participate in the training the full cost of the hotel room and parking, which is \$172.99.

Attire

Pack clothes that are comfortable for sitting throughout the day in sessions. Outdoor temperatures are expected to range from 6-28°F. There is a chance of some winter weather, and being so close to the ocean means high winds. Layers are recommended to accommodate changing temperatures from outside to inside.

Special Items to Bring

During the training, please pack a **reusable water bottle** to stay hydrated. You can also bring a notebook to take notes.

Meals

Meals will be provided by the Tropicana and the cost will be covered by NJRP.

- On Saturday: Breakfast, Lunch, Snacks, and Dinner will be provided
 - Continental Breakfast, Boxed Lunch and Snacks will be eaten in our meeting rooms
 - Dinner will be at Carmine's in the Quarter- we will meet for a group reservation at 6pm
- On Sunday: Breakfast, Lunch, and Snacks will be provided
 - Continental Breakfast, Boxed Lunch, and Snacks will be eaten in our meeting rooms
 - Attendees are responsible for dinner on Sunday- program ends at 4:30pm

You are responsible for any meals needed while traveling (Friday, Sunday evening). For those who have dietary restrictions, the caterers have been notified and will try to accommodate their needs.

COVID Community Safety Protocols

COVID Event Protocols

Before you arrive, you are encouraged to test. If you are not feeling well, as much as we would love to have you, please stay home for the health of the larger group.

At the Event

There will be tests available on-site at the sign-in desk on the third floor outside the meeting rooms. Tests are optional but highly encouraged to ensure the safety of all of our participants and their families.

Advisories

You can review the most recent advisories for respiratory illnesses at the following links:

[Center for Disease Control \(CDC\)](#)

Enthusiastic Consent Agreement

We are bringing a lot of people together for a meaningful and powerful experience. Sometimes, in such a setting, close relationships are developed quickly. We want to ensure that all of us are accountable for building relationships with enthusiastic consent and that everyone is comfortable with appropriate personal boundaries for them. This includes touching related to COVID risk as well as touching related to intimacy. It is always best to ask if someone would like a hug and to make sure to ask before assuming interest in physical contact that goes beyond that as well, in order to ensure that the person wants to be physically touched. Everyone must feel free to say “yes” or “no” without any pressure, at any stage. Consent requires trust, ongoing conversation, and the ability to stop at any point.

Drug Use

It's important for organizations to be explicit from the jump on what their expectations are of their members/leaders/staff regarding drug use. We support a harm reduction approach which for some means not using and for others using in moderation and not alone.

Recommendations: If you're going to use, don't use alone; come ready and able to participate in the space (*don't get too messed up*); the training room and staff office will have at least two doses of NARCAN - nasal naloxone, the overdose reversal drug - at all times. Anyone is welcome to take/use those. We recommend those with access to naloxone at home, bring a dose or two with them as well.

Important FYI: Marijuana - Our training institute is taking place in Atlantic City, NJ; Recreational marijuana use and medical marijuana use is legal in the state for residents over the age of 21.

- See more about New Jersey marijuana laws [here](#)

Questions? Feel free to contact Erin Fitzsimmons (erin@newjerseyop.org) about any questions regarding Logistics.